

Committee Administrator
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Please Note: this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms

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MID DEVON DISTRICT COUNCIL

LICENSING COMMITTEE

A MEETING of the **LICENSING COMMITTEE** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Friday, 30 June 2023 at 10.30 am

STEPHEN WALFORD

Chief Executive
22 June 2023

Councillors: C Adcock, D Broom, J Cairney, S Chenore, L J Cruwys, A Cuddy, J M Downes, M Farrell, J Frost, L G J Kennedy, P Colthorpe and G Westcott

A G E N D A

MEMBES ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

- 1 **ELECTION OF CHAIRMAN**
To elect a Chairman of the Licensing Committee for the municipal year 2023/2024.
- 2 **ELECTION OF VICE CHAIRMAN**
To elect a Vice Chairman of the Licensing Committee for the municipal year 2023/2024.
- 3 **START TIME OF MEETINGS**
To agree a start time for the Licensing Committee for the municipal year 2023/2024.
- 4 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of Substitute Members (if any).

- 5 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**
To record any interests on agenda matters.
- 6 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the agenda from members of the public and replies thereto.
- Note: A maximum of 30 minutes is allowed for this item.
- 7 **MINUTES OF THE PREVIOUS MEETING** *(Pages 3 - 6)*
To consider whether to approve the minutes as a correct record of the meeting held on 27 October 2022.
- 8 **SERVICE UPDATE** *(Pages 7 - 12)*
To receive an update from the Corporate Manager for Public Health, Regulation and Housing.

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Angie Howell on: E-Mail: ahowell@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.